

**Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao del Norte**

Quotation No. 20210024
PR No. 100-21-01-0021
Date 1/26/2021
Page 1/3

Sir/Madam:

Requisitioning Office: MAYORS OFFICE

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND IT'S IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS.

Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
1	150	pcs	SIGN PEN, BLACK	44.00			
2	50	pcs	SIGN PEN, BLUE	44.00			
3	15	pcs	SIGN PEN, RED	44.00			
4	20	boxes	BALLPEN BLACK 50's	288.00			
5	1	boxes	BALLPEN BLUE 50's	288.00			
6	25	boxes	STAPLE WIRE #35 5,000's	27.00			
7	100	pcs	MARKING PEN (black) PERMANENT	40.00			
8	10	pcs	MARKING PEN (blue) PERMANENT	40.00			
9	20	reams	PAPER, MULTI-PURPOSE, 70gsm (letter)	147.00			
10	200	reams	PAPER, MULTI-PURPOSE, 70gsm (A4)	168.00			
11	250	reams	PAPER, MULTI-PURPOSE, 70gsm (legal)	175.00			
12	5	pcs	PRINTER RIBBON- LX300/CARTRIDGE	98.00			
13	12	pcs	PRINTER RIBBON- LQ310/CARTRIDGE	210.00			
14	20	boxes	PAPER FASTENER	105.00			
15	20	pairs	SCISSORS 65MM	52.00			
16	15	units	CALCULATOR 12 DIGITS	437.00			
			Cont. next page				

**SUPPLIERS MUST SPECIFY/INDICATE
BRAND NAMES UPON QUOTATION**

MARY ELIZABETH L. EXALA
BAC-Chairperson

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 60 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE MUNICIPALITY OF KAPALONG, DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PRODUCED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF THE SHELF.

NAME OF ESTABLISHMENT: _____

ADDRESS: _____

TEL. NO.: _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
17	15	boxes	CONTINOUS FORM, 3 PLY (letter) CARBONATED PA	1,112.00			
18	10	packs	FOLDER LEGAL 100's	405.00			
19	10	packs	FOLDER A4 100's	351.00			
20	20	bots	EPSON INK BLACK T6641	350.00			
21	15	bots	EPSON INK CYAN T6642	350.00			
22	15	bots	EPSON INK MAGENTA T6643	350.00			
23	15	bots	EPSON INK YELLOW T6644	350.00			
24	9	boxes	PAPER CLIP 33mm 100's	10.00			
25	9	boxes	PAPER CLIP 50mm 100's	22.00			
26	200	pcs	CORRECTION TAPE	18.00			
27	15	rolls	MASKING TAPE 24mm	69.00			
28	10	rolls	MASKING TAPE 48mm	135.00			
29	10	rolls	PACKAGING TAPE 2"	76.00			
30	40	pcs	DATA FILE BOX	98.00			
31	30	packs	CONSTRUCTION PAPER ASSTD. COLOR 20's leg	34.00			
32	10	rolls	TAPE, TRANSPARENT 24mm	13.00			
			Cont. next page				

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Item No.	Qty.	Unit	Description	ABC	Unit Price	Total Price	Remarks & Date of Delivery
33	10	rolls	TAPE, TRANSPARENT 48mm	26.00			
34	50	pcs	WHITE BOARD MARKER	17.00			
35	10	sets	MARKER FLOURESCENT, 3asstd. Colors	59.00			
36	10	pcs	STAPLER with REMOVER	223.00			
37	10	packs	PHOTO PAPER A4	100.00			
38	5	pcs	PUNCHER	166.00			
39	25	pcs	LOGBOOK 500leaves	129.00			
40	1	boxes	ENVELOPE DOCUMENTARY LEGAL 500'S	1,167.00			
41	1	boxes	ENVELOPE DOCUMENTARY A4 500'S	847.00			
42	15	rolls	DOUBLE SIDED 1"	30.00			
43	10	rolls	DOUBLE SIDED 2"	50.00			
44	10	pads	STICKY NOTE 50's	48.00			
45	5	bots	INK EPSON BLACK 003	350.00			
46	3	bots	INK EPSON CYAN 003	350.00			
47	3	bots	INK EPSON MAGENTA 003	350.00			
48	3	bots	INK EPSON YELLOW 003	350.00			
Total Approved Budget Contract				190,000.00			

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