



Republic of the Philippines  
MUNICIPALITY OF KAPALONG  
Province of Davao del Norte  
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## **INVITATION TO BID**

### **Supply and Delivery of Various Books for KCAST**

1. The Local Government Unit of Kapalong, through the **Trust Fund** intends to apply the sum of **One Million Five Hundred Twelve Thousand Six Hundred Eighty Five Pesos & 80/100 (P 1,512,685.80)** being the ABC to payments under the contract for **Supply and Delivery of Various Books for KCAST**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Local Government Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 15, 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five thousand Pesos Only (P 5,000.00)**.
6. The Local Government Unit of Kapalong will hold a Pre-Bid Conference<sup>1</sup> on **September 23, 2021 at 10:00 AM at Supply Office, which shall be open to prospective bidders**.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **October 6, 2021 at 10:30 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **October 6, 2021 at 10:30 AM** at the given address below Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

10. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening*
11. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*
12. *For further information, please refer to:*  
  
*MARY ELIZABETH L. EXALA  
BAC OFFICE  
Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte  
dadangmay@yahoo.com  
09176848162  
www.kapalong.gov.ph*
13. *You may visit the following websites:*

*For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)*

***(SGD.)MARY ELIZABETH L. EXALA***  
*BAC Chairperson or Authorized Representative*

Republic of the Philippines  
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Davao Province

**Reference Books for KCAST**

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	3	book	Public Administration in theory and Practice, 3e (Cox) 2020	10,356.00			
2	3	book	21 for 21: Leading the 21st Century Global Enterprise (Stankosky())2018	4,989.60			
3	3	book	5 Steps to a 5: AP Microeconomics 2019 (Dodge) 2018	3,000.00			
4	3	book	5 steps to A5: AP Macroeconomics, 2021 Dodge	2,610.00			
5	3	book	A Practical guide to ethics in public relations ( Luttrell) 2018	4,353.60			
6	3	book	A study on Accounting for Partnership an Corporations in the 21st. Century in the Philippines 2019 ed. (Reyes)	834.00			
7	3	book	A study on Business Taxes and Transfer Taxes Under the Train Law in 019 (Reyes) 2019	834.00			
8	3	book	Accounting for Business Combinations (Advanced Accounting 2) Millan 2020	720.00			
9	3	book	Advanced data structures reprint edition (Brass ) 2019	8,172.00			
10	3	book	Agribusiness: An International perspective (Roche) 2020	5,670.00			
11	3	book	Agricultural Biotechnology , 2020 (O'Comner)	5,154.00			
12	3	book	Agricultural machinery and Technologies , 2020 (Atkinson)	5,154.00			
13	3	book	Agricultural Mechanics: Fundamentals and Application 7th edition (Herren) 2019	14,394.00			
14	3	book	Agriculture and Industrial Development, 2020 (Wafullah)	6,930.00			
15	3	book	Agriculture and Phosphorus management (Prasad) 2019	7,194.00			
16	3	book	An Introduction to Gender and Well-being in Microeconomics ( Pouw) 2018	4,404.00			
17	3	book	Basic Financial Management ( Pineda) 2019	1,044.00			
18	3	book	Biodiversity in horticultural Crop (Stephen Morgo) 2020	8,394.00			
19	3	book	Biotechnology and insect pest management (Daxton Ware) 2019	8,394.00			
20	3	book	Biotechnology in crop improvement (Kevin Burgess) 2020	8,394.00			
21	3	book	Business-Do the Way to successful Leadership success ( Mikitani) 2018	3,345.60			

22	3	book	Business Organization and Management (Alminar-Mutya) 2018	900.00			
23	3	book	Business Transfer Taxation: Laws Principles and Applications (Banggawan) 2019	1,314.00			

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24	3	book	Climate Science (Principles and its application on agriculture) (Khan) 2021	3,594.00			
25	3	book	Commercial poultry farming and dairy industries (Singh) 2019	7,188.00			
26	3	book	Compensation Administration (OBE Aproach ) (Montoya et/al)	402.00			
27	3	book	Construction Materials and testing (Tapaco)	330.00			
28	3	book	Contemporary Management 10E (Jones) 2018	4,872.00			
29	3	book	Corporate Social Response, Good Governance & Environmental Accountability (Mendoza, Garcia) 2018	1,020.00			
30	3	book	Corporate Social Responsibility and Good Governance in the Millenials Age (Sentano) 2019	900.00			
31	2	book	Corporate Social Responsibility, Good Governance ( Mendoza, Garcia) 2018	714.00			
32	3	book	Customer Relationship Management in Retail Banking ( Choudhary) 2018	6,300.00			
33	3	book	Customer Relationship Management: Concepts and technologies 4th Edition ( Buttle) 2019	7,194.00			
34	3	book	Customer Relationship management: Concepts and Technologies 4th. Edition 2019 (Buttle)	13,800.00			
35	2	book	Customer Service Training 101: Quick and Easy Techniques that Get Results 3rd. Edition (Evenso) 2018	3,594.00			
36	3	book	Distribution Management ((Asierto, Asierto)	900.00			

			2019				
37	3	book	Domestic duck production (Mathur) 2018	6,660.00			
38	3	book	Economic Raising of Poultry (Sharma)2020	7,194.00			
39	3	book	Elementary Accounting: partnership and Corporation 7th Edition	960.00			
40	3	book	Enterprenuenal Mindset (Abante) 2021	570.00			
41	3	book	Enterprenuership: Principles and Practices ( Acierto) 2019	480.00			
42	3	book	Enterprenuership Management (Acierto) 2019	600.00			
43	3	book	Enterprise Risk Management : Creating Stronger Governance (Mendoza, Garcia) 2019	834.00			
44	3	book	Enterpreneurial Marketing: A Blueprint for Customer Engagement (NULL) 1st. Edition ( Goldstein) 2021	10,836.00			

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45	3	book	Enterpreneurship Fundamentals ( A Pineda) 2019	720.00			
46	3	book	Enterprenuership: Principles and practices (Acierto) 2019	480.00			
47	3	book	Essentials of Marketing (Serrano) 2019	1,410.00			
48	3	book	Event Studies: Theory , Research and Policy for planned events (Getz) 2020	7,416.00			
49	3	book	Experiments in Soil Biology and Biochemistry ( Fran Russel) 2019	8,394.00			
50	3	book	Farm Nutrient Management(Luetlgen)2021	8,394.00			
51	3	book	Financial Accounting and Reporting (Fundamentals ) (Millan) 202	960.00			
52	3	book	Food Chemistry with Basic Nutrition (Abaiger)	390.00			
53	3	book	Food Industry: processes and technologies (Abao) 2018	8,016.00			
54	3	book	Food Processing, Biochemistry and Agriculture, 2020 (Diaz)	6,930.00			
55	3	book	Fundamentals of Accountancy, Business	960.00			

			<i>and management Part 1 (Timbang) 2019</i>				
56	3	book	<i>Global Business Environment: Shifting Paradigms in the Fourth Industrial Revolution (Sage) 2019</i>	4,500.00			
57	3	book	<i>Gregg Shorthand Practice, Paper: Gregg Shorthand Notebook for Faster, Writing and Taking Notes with Large Steno Book Blue design 2019 ( E Smith)</i>	5,994.00			
58	3	book	<i>Gregg Shorthand: A light line Photography for the Million (Smith) 2019</i>	3,594.00			
59	3	book	<i>Guide to Ruminant Anatomy: Dissection and Clinical Aspect (Mansour) 2018</i>	9,594.00			
60	3	book	<i>Harvest and Postharvest Technology of Fish (Singh) 2019</i>	7,194.00			
61	2	book	<i>How to Grow Mushrooms from Scratch: A Practical Guide to Cultivating Portobelios, Shilitakes, Truffles, and other edible Mushrooms (Wurth, Magdalena) 2019</i>	2,544.00			
62	3	book	<i>How to Write Reports and Proposals: Create Attention Grabbing Documents that Achieve your Goal SE (Patrick Forsylth) 2019</i>	1,332.00			
63	3	book	<i>Human Resource Development (Lopez, Marcelo,) 2020</i>	690.00			
64	3	book	<i>Human Resource Management 2nd Edition (Pereda) 2020</i>	510.00			
65	3	book	<i>Illustrated Handbook of Plant Nematology (3G eLearning) 2021</i>	6,600.00			

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66	3	book	<i>Internship in Government Administration (299 hrs) HRB Guide to your Professional Growth: Learn New Skills Development your Potential Stay Relevant (HRB Press) 20</i>	1,920.00			

67	3	book	Introduction to Computer Networking (Pomperada, Illustrisimo) 2020	550.00			
68	3	book	Introduction to Human Resource Management (Arroyo, De Guzman, Motoya) 2018	480.00			
69	3	book	Introduction to Soil Science (Schutlz)	4,794.00			
70	3	book	Lab. Manual in Biochemistry (Beltran ) 2019	714.00			
71	2	book	laboratory manual in Chemistry (Pader) 2019	360.00			
72	3	book	Legal Medicine 2nd edition (Lagonera) 2019	816.00			
73	3	book	Legal Office Procedures (Textbook 7th. Ed. 2017 Kamara (Louis Kamakaris)	6,600.00			
74	3	book	Management: The Practical Guide to Storing, Managing (Lemahieu) 2019	9,957.60			
75	3	book	Marketing Management (Serrano) 2019	510.00			
76	3	book	Microeconomics for Today, 10e (Tucker)	7,794.00			
77	3	book	Modern Livestock and Poultry Production (Funk) 2020	8,394.00			
78	3	book	Modern Soil Microbiology 3rd. Ed. (Van Elsas) 2019	8,640.00			
79	3	book	Obligation & Contracts (Law and Application) (Soriano) 2016	960.00			
80	3	book	Organic and Conventional Agriculture (Sight) 2020	6,930.00			
81	3	book	Organic Chemistry: the Basics, 2020(Home)	4,794.00			
82	3	book	Organic Farming: Principles and Practices, 2020 (Hawkins)	5,154.00			
83	3	book	Personality Psychology: The Basics (Gaines Jr.) 2020	2,940.00			
84	3	book	Plant Diseases Phytopathological Research Method (Huel) 2019	8,394.00			
85	3	book	Plant Propagation and Nursery Management (Singh) 2021	3,234.00			
86	3	book	Postharvest Management of Horticultural Crops: Practices for Quality Preservation (Upton) 2020	8,394.00			
87	3	book	Postharvest Technology of Holticultural Crops (Marley Gibbs) 2019	8,394.00			

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88	3	book	Potential use of Solar Energy and Emerging Technologies in Micro Irrigation	7,740.00			
89	3	book	Press Star Using Gamification to Power-up your Marketing (Daniel Griffin) 2019	4,380.00			
90	3	book	Principles of Animal Nutrition (Robin Moore) 2019	8,394.00			
91	2	book	Raising Goats Naturally the Complete Guide to Milk, Meat, and more (Niemann, Deborah) 2018	3,420.00			
92	3	book	Reproduction in Bacteria (Kiran Bradley) 2019	8,394.00			
93	3	book	Research Method for Classroom Discourse (Ingram) 2019	3,648.00			
94	3	book	Research Methods for Development Work and research : A new (Sage) 2018	4,149.60			
95	3	book	Research Proposal: Little Quick Fix (Sage) 2018	1,113.60			
96	3	book	Risk Management as Applied to Safety, Security and Sanitation (Samoray) 2020	420.00			
97	3	book	Salary Standardization Compensation E (Gerhart) 2020	7,440.00			
98	3	book	Soil Fertility and Fertilizers, 2020 (Munn)	4,794.00			
99	3	book	Steno Book: Gregg Style Shorthand Stenography Notebook for Stenographers, 120 pages, 6 by 9, Spring Roses paperback	3,000.00			
100	2	book	Story Guide to raising pigs: care, facilities, management , breed selection (Kiober, Kelly) 2019	2,652.00			
101	2	book	Story Guide to Raising Sheep: Breeding, Car, Facilities (Simmons,Paula) 20	2,652.00			
102	3	book	Strategic Management for Tourism, Hospitality and Events, 3e (Evans) 2020	8,628.00			
103	3	book	Strategic Sourcing Management : Structural and Operational Decision-Making (Brel) 2019	5,301.60			
104	2	book	Study Guide to raising beef cattle: Health, Handling, Breeding (Thomas, Heather) 2019	2,652.00			
105	3	book	Supply Chain and Logistics management: Enhancing Campe ( Mendoza, Gar) 2020	2,100.00			
106	3	book	Supply Chain Management Accounting : Managing Profitability, Working Capital and Asset Utilization(Templar) 2019	4,797.60			
107	3	book	Technology of Cereals, Pulses and Oilseeds (Skylar Barr) 2019	8,394.00			





