



Republic of the Philippines
MUNICIPALITY OF KAPALONG
Province of Davao del Norte
oOo

INVITATION TO BID

Supply and Delivery of Four (4) units Digital Duplicator Machine

1. *The Local Government Unit of Kapalong, through the SEF intends to apply the sum of **Eight Hundred Thousand Pesos Only (P 800,000.00)** being the ABC to payments under the contract for **Supply and Delivery of Four (4) units Digital Duplicator Machine** . Bids received in excess of the ABC shall be automatically rejected at bid opening.*
2. *The Local Government Unit of Kapalong now invites bids for the above Procurement Project. Delivery of the Goods is required by **30 calendar days**. Bidders should have completed, within Two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).*
3. *Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.*
 - a. *Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.*
4. *Prospective Bidders may obtain further information from Local Governmenr Unit of Kapalong and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.*
5. *A complete set of Bidding Documents may be acquired by interested Bidders on **August 17, 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos Only (P1,000.00)**.*
6. *Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **August 31, 2021 at 10:00 AM**. Late bids shall not be accepted.*
7. *All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.*
8. *Bid opening shall be on **August 31,2021 at 10:00 AM** at the given address below Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.*
9. *Interested Bidders shall submit Letter of Intent (LOI) and notarized authorization as representative from the proprietor/Company to attend the Pre-Bid Conference and Bid Opening*

10. *The Local Government Unit of Kapalong reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

11. *For further information, please refer to:*

MARY ELIZABETH L. EXALA

BAC OFFICE

Quezon Street, LGU Compound, Maniki, Kapalong, Davao del Norte

dadangmay@yahoo.com

09176848162

www.kapalong.gov.ph

12. *You may visit the following websites:*

For downloading of Bidding Documents: www.philgeps.gov.ph

(SGD.)MARY ELIZABETH L. EXALA

BAC Chairperson or Authorized Representative

Republic of the Philippines
Municipality of Kapalong
Davao Province

Reference Four (4) units Digital Duplicator Machine

Item	Qty	Unit	Article/Description	Approved Budget of Contract	Unit Price	Total Price	Remarks of delivery of articles
1	4	units	Digital Duplicator Machine	200,000.00			
			Specifications:				
			300 x 400 dpi print resolution				
			300 x 600 dpi scanning resolution				
			1,000 paper capacity				
			55-130 copies per minute				
			Density Level: Lighter , Light, normal, dark, darker				
			with 3 feeding rollers (rubber)				
			Paper weight: Min. 35 gsm, max. 210 gsm				
			200% zoom				
			Changeable Drum				
			Paper size (297 x 435 mm (max))				
			Print Area: (Max: 252mm x 355 mm)				
			PC Connection : USB Interface				
			With Free:				
			Four (4) cart Black ink				
			Four (4) roll master				
			Four (4) unit pedestal				
			Inclusions:				
			Twenty (20) Master rolls				
			One Hundred (100) Inks				
			Terms:				
			30 days				
			Delivery Term:				
			15 days upon received P.P				
			After Sales Service:				
			Free delivery, installation and operator's Training				
			Services call free of charge				
			Lifetime free service warranty				
			Approved Budget for the Contract	800,000.00			

Name of Establishment

*Signature of Bidders or his duly
Authorized Representative*